

# Printing documents with sub totals

## Objective

The ability to define headers for items in documents and display sub totals per header in printouts. This feature is particularly useful for using <u>word templates</u>.

### Method

Assign a header for each line.

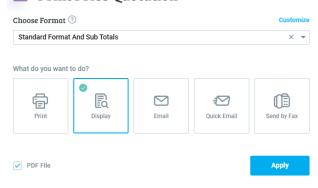
Use the printout templates displaying sub totals.

This functionality is available for price quotations, sales orders, customer shipments, customer returns, service calls, sales invoice, multi shipment invoice, purchase order, goods receiving voucher, return to vendor, vendor invoice and multi GRV invoice.

### Example



#### Print Price Quotation







Part Number	Bar Code	Part Description	Quantity	Unit Price	Extended Price
Shirt-BK-L		T-Shirt,Black,L	6.00 ea	\$ 17.00	102.00
Shirt-BK-M		T-Shirt,Black,M	1.00 ea	\$ 23.00	23.00
Shirt-BK-S		T-Shirt,Black,S	3.00 ea	\$ 25.00	75.00
Shirt-BK-XL		T-Shirt,Black,XL	8.00 ea	\$ 21.00	168.00
Shirt-BK-XS		T-Shirt,Black,XS	6.00 ea	\$ 22.00	132.00
Shirt-BK-XXL		T-Shirt,Black,XXL	6.00 ea	\$ 15.00	90.00
000		Total Black			590.00
Shirt-BL-L		T-Shirt,Blue,L	2.00 ea	\$ 25.00	50.00
Shirt-BL-M		T-Shirt,Blue,M	1.00 ea	\$ 20.00	20.00
Shirt-BL-S		T-Shirt,Blue,S	9.00 ea	\$ 25.00	225.00
Shirt-BL-XL		T-Shirt,Blue,XL	10.00 ea	\$ 18.00	180.00
Shirt-BL-XS		T-Shirt,Blue,XS	9.00 ea	\$ 15.00	135.00
Shirt-BL-XXL		T-Shirt,Blue,XXL	2.00 ea	\$ 22.00	44.00
000		Total Blue			654.00
Shirt-WT-L		T-Shirt,White,L	2.00 ea	\$ 15.00	30.00
Shirt-WT-M		T-Shirt,White,M	4.00 ea	\$ 25.00	100.00
Shirt-WT-S		T-Shirt,White,S	4.00 ea	\$ 25.00	100.00
Shirt-WT-XL		T-Shirt,White,XL	7.00 ea	\$ 22.00	154.00
Shirt-WT-XS		T-Shirt,White,XS	8.00 ea	\$ 21.00	168.00
Shirt-WT-XXL		T-Shirt,White,XXL	4.00 ea	\$ 18.00	72.00
000	IIIIII	Total White			624.00
	Total Price		1,868.00		
Price Quote Bar Code *PQ23000004* Expir. Date: 13/05/23 Payment Terms: Net Month End + 60 Days Sales Rep. Toni Gillian			VAT (20.00%	6)	373.60
			TOTAL		<b>\$ 2,241.</b> 60

Expir. Date: 13/05/23
Payment Terms: Net Month End + 60 Days
Sales Rep: Toni Gillian
Customer Number: 100003
Company Number: 99415214